

*It is natural to have some feelings of discomfort in asking others to help support you in going on a mission trip. But keep in mind that you are not asking for money for yourself, but instead are giving others a chance to partner with you in fulfilling the Great Commission. The sample letter below is meant as a guide to give you an idea of how to write your own support letter. Try not to copy it word for word but instead give your letter a personal touch. Consider adding graphics such as a picture of you, map of the country you are going to, etc. Just write from your heart.*

## Sample Support Letter

Date

Dear << Name >>,

This << season of year >> I have the wonderful opportunity of going to << name of country >> on a short-term mission trip with my church, Ephrata Community Church. God has put this trip on my heart, and I desire to be used by Him for His glory by ministering to the people of << name of country >>.

The trip to << name of country >> is scheduled for << dates of trip >>. Before we depart we will be spending time in orientation and preparing for various ministry opportunities. Some of the things being planned includes << list the specific focus of the trip >>.

For this trip to take place, I need to trust God to provide a team of partners who will support me in prayer as well as finances. Some current prayer requests I have are: << list several specific prayer requests >>. If you would be willing to be a prayer partner, please let me know and I will send you more prayer requests prior to our departure.

The cost of the trip is approximately << \$\$\$ >>, which includes all my travel, lodging, food, trip insurance, and some ministry supplies. I am able to contribute << \$\$\$ amount you can give >> towards the cost of this trip and am trusting the Lord to provide the remainder. If the Lord leads you to support me financially, send your gift by << date money is due >> to the address listed on the enclosed support form. You will receive a tax-deductible receipt from the church for your gift.

Should you have any questions, please feel free to contact me. Thank you so much for the time and consideration that you have given to this request. I look forward to what God is going to do in my life and in the lives of those we serve on this trip.

Blessings,

<< sign your name, include address, email and phone contact >>

# Ephrata Community Church Mission Trips

I would like to support \_\_\_\_\_ in his/her trip to \_\_\_\_\_.  
(print team member's name) (print location of trip)

My tax-deductible donation is:  \$200  \$100  \$50  \$25  Other \$ \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

### Cash & Check

Ephrata Community Church  
70 Clay School Road  
Ephrata, PA 17522  
(payable to ECC—include form  
instead of a name on check)

### Credit Card

EphrataCommunityChurch.com  
Click Attendees / then Donate; add a note  
on the confirmation page that includes the  
designee's name. A minimal bank fee is  
charged for electronic transactions.

Thank you for your support!

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